## LIST OF ACCEPTABLE IDENTIFICATION/DOCUMENTS

Please ensure to submit IDs in the following combinations: a) 2 Primary IDs -or-

b) 1 - Primary and 1- Secondary

## **PRIMARY DOCUMENTS**

- Philippine and Foreign Government-issued passport (for passports without signature, the second ID should bear a signature)
- 2. Driver's license
- Alien Certificate of Registration or Immigration Certificate of Registration or any similar visa certificate issued by a recognized foreign country
- 4. Social Security System (SSS) photo card type
- 5. Tax Identification Number (TIN) photo card type
- 6. Government Security Insurance System (GSIS) e-Card
- 7. Unified Multipurpose ID (UMID)
- 8. Special Resident Retiree's Visa (SRRV)
- 9. Senior citizen photo-ID
- Photo ID's issued by a government owned or controlled corporation, department, agency or instrumentality of the national government including Armed Forces, Philippine National Police, Department of Foreign Affairs, Executive, Legislative, Judiciary, Senate, Philippine Overseas and Employment Agency, Home Development Mutual Fund, Civil Service Commission, Professional Regulations Commission Philippine Postal Service, Philippine Veterans Affairs Office.
- 11. National Bureau of Investigation or Philippine National Police clearance with photo
- 12. Company ID of any entity regulated by the Bangko Sentral ng Pilipinas (BSP) or Insurance Commission (IC) or company ID of a publicly-listed company or belonging to top 2000 companies operating in the Philippines (refer to recent official listing) that are regulated by the Securities & Exchange Commission (SEC)
- 13. For students of minor age, School ID (with photo and signature of Principal or Head of School) along with any of the following: Certified Birth certificate, library ID or membership ID's duly issued by any association or organization within the college or university and signed by the pertinent authority issuing the ID.

## **SECONDARY DOCUMENTS**

- Current company ID (with photo/signature of client) from a Securities and Exchange Commission-registered company not meeting the requirements prescribed under primary document
- Citibank staff ID issued by any Citibank branch worldwide other than the Philippine branch which is deemed a primary id.
- 3. Telephone bill or any utility bill with name and address of customer
- Vehicle registration document Official Receipt/Certificate of Registration with name and address of client
- 5. Transfer Certificate of Title
- 6. Certified Birth certificate
- 7. W2-form [has the Tax Identification Number (TIN) information]
- Computer printed pay stub or Pay slip with name, ID number and date of birth/address
- Any Credit card or ATM card issued by local or foreign reputable banks/financial institutions
- 10. Voter's Identification issued by Commission on Election
- Department of Social Welfare and Development Certificate
- 12. Certificate for the National Council for the Welfare of Disabled persons
- 13. Barangay Certificate/Clearance
- 14. Seaman's Record Book valid for the current year
- 15. Philhealth ID
- Medical/healthcare card valid for the current year
- 17. Village Identification card valid for the current year
- 18. Original marriage contract
- 19. Certificate of Registration of Business Name
- 20. Current bank statement issued within the last 30 days
- 21. Overseas Workers Welfare Administration (OWWA) ID
- 22. Photo ID issued by the Integrated Bar of the Philippines
- 23. College photo ID and a current academic transcript or official receipt for the current term